

Bone Lake Management District

Commissioners Meeting

Monday, July 18, 2022

7:00 p.m. Online via Zoom

Minutes DRAFT

Cary Olson called the meeting to order at 7 p.m.

Roll Call

- ✓ Cary Olson, Chair
- ✓ Shelley Rose, Vice Chair
- ✓ Karen Engelbretson, Secretary
- ✓ Alex Chorewycz, Treasurer
- Mike Musial
- ✓ Doug Route, Polk County Supervisor, District 2
- Andy Brown, Town of Bone Lake
- Jeff Traynor, Town of Georgetown

Guests present:

Bob Boyd

Motion: Approve the agenda as written. Rose/Olson. Carried.

Motion: Approve meeting minutes for June 6 and June 11. Olson/Rose. Carried.

Review Budget Items

Priority Projects/Expenditures.

Change #5 to \$16,000 Balance is \$109,000

Bottom Surplus Funds Balance decreases by \$5,000

CLP Grant: We can ask for additional funds due to higher cost of materials.

Budget

Cary: APM item includes CLP, spraying and South landing decontamination station and dock \$63,000.00

Shelley: APM items should have their own line item in the budget when they are over 10K.

Grants: \$60K is total we would receive if all grants are fully reimbursed.

\$27K CLP, \$9K CBCW, \$8K south landing decontamination station, \$10K south landing dock = \$54K instead of \$63K.

Total expenditures \$143,075 should be reduced by \$9K

Discussion on formatting of budget items for Annual Meeting presentation.

Financials for annual meeting can be sent by August 3 showing actual cash balance as of 7/31/22.

\$175,000 is stated as allocation into non-lapsable funds. Cash flow reserve suggested at \$50K.

Emergency AIS Fund: increase to \$20,000 from \$12,250

New Parking area: Increase to \$17,000

Curly Leaf Pondweed: Increases due to price increase for permit, chemicals and analysis. CLP treatment should be expanded to include north landing. Boats coming out of water have a lot of CLP attached. Can be included in 2023. Increase to \$18K per year.

Septic incentives: Currently 3 per year. Polk County is currently documenting all sewer systems in the county, including

Agenda July 18, 2022 Commissioners Meeting

1. Call to Order
2. Roll call
3. Approve agenda
4. Approval of Minutes June 6 meeting, and Minutes June 11 meeting
5. Review Budget Items
6. Grants Report
7. Review updated Budget: Alex Chorewycz
 - a. Review updated Priority Projects/Expenditures Report
 - i. North Landing runoff trench
 - ii. North Landing new parking area
 - b. Discuss and finalize non-lapsable funds and how to present on page 2 of Budget at 2022 Annual Meeting
8. Old Business
 - a. 2022 Annual Meeting agenda
 - b. 2022 volunteer awards
9. Adjourn

those installed before 1987 to require an inspection and prove the system is in compliance. Newsletter can mention this to encourage participation in incentive. Can the District access the county lists of older sewers? Reach out to Bob Kazmierski at Polk County. How many may be non-compliant on Bone Lake? Project 6 incentives per year.

Annual Meeting Agenda

Be sure to add Auditor's Report letter ahead of Treasurer's Report.

Deb Dawson, nominations chair, will conduct Commissioner election.

Q&A can be set up with podium and microphone. Commissioners agree.

Zoom comments will be monitored for questions.

Fisheries: will line up system so Bob can present remotely.

Volunteer awards: have 3 so far. Ben Novotny's last year as CBCW coordinator. A new young person, Patrick Cunningham, came forward to lead. He's been in the program for a number of years.

Alex and Karen are up for election.

Change agenda: Approve budget before volunteer awards.

Honor Bob Boyd and Phil Foster

Gift options. The group reviewed the paintings Cary is sourcing for Phil.

Outside swing for Bob.

Secretary's note: Grants Report, #6 on the agenda, was not discussed during the meeting.

Meeting adjourned

9:05 p.m.

Respectfully submitted:

Karen Engelbretson
Secretary
Bone Lake Management District

September 14, 2022

Next Meeting

October 22 Grants

BONE LAKE MANAGEMENT DISTRICT
APPROVED FYE2022 BUDGET, ACTUAL INCOME/EXPENSES, PROJECTED INCOME/EXPENSES
AND PROPOSED FYE2023 BUDGET 1/1/2023 THRU 12/31/2023
FOR BONE LAKE COMMISSIONERS MEETING 11 JUNE 2022

DRAFT ONLY	Budget	Actual	Projected	Proposed
	1/1/22	1/1/2022 thru 5/31/22	6/1/2022 thru 12/31/22	1/1/2023 thru 12/31/23
	12/31/22			
Town of Georgetown and Bone Lake	\$ 67,000.00	\$ 41,261.28	\$ 25,738.72	\$ 67,000.00
Frandsen Bank-Interest	\$ 24.00	\$ 13.19	\$ 17.50	\$ 24.00
Newsletter Ads	\$ 3,600.00	\$ 3,000.00	\$ 600.00	\$ 4,500.00
	\$ -	\$ -	\$ -	\$ -
Grants	\$ 40,000.00	\$ 12,901.88	\$ 37,000.00	\$ 60,000.00
Other-owner cost share & Misc.etc.	\$ 1,000.00	\$ -	\$ 500.00	\$ 500.00
Total Revenue	\$ 111,624.00	\$ 57,176.35	\$ 63,856.22	\$ 132,024.00
Expenditures				
Lake Improvements				
APM (incl:CLP spray-CBCW-Decon Stations)	\$ 65,000.00	\$ 13,535.21	\$ 51,314.79	\$ 63,000.00
Consulting	\$ 2,000.00	\$ 585.00	\$ 1,000.00	\$ 2,000.00
Equipment Mnt.	\$ -	\$ -	\$ -	\$ 2,000.00
Lake Management				
Watershed projects	\$ 10,000.00	\$ 200.00	\$ 8,300.00	\$ 10,000.00
WFRunoff projects	\$ 60,000.00	\$ 202.50	\$ 16,000.00	\$ 30,000.00
Evaluation and Studies	\$ 3,000.00	\$ 720.88	\$ 2,280.00	\$ 3,000.00
Wildlife and Natural Beauty	\$ 10,000.00	\$ 1,436.00	\$ 6,000.00	\$ 8,000.00
Fisheries	\$ 1,000.00	\$ -	\$ -	\$ 500.00
Communications/Recognition	\$ 1,500.00	\$ -	\$ 1,500.00	\$ 1,500.00
Sub-total Lake Mgmt.	\$ 85,500.00	\$ 2,559.38	\$ 34,080.00	\$ 53,000.00
Total Lake Improvements	\$ 152,500.00	\$ 16,679.59	\$ 86,394.79	\$ 120,000.00
Public Safety				
Buoy Maintenance	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 5,000.00
	\$ -	\$ -	\$ -	\$ -
Total Public Safety	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 5,000.00
Information and Education				
Newsletter	\$ 12,000.00	\$ 2,050.00	\$ 5,100.00	\$ 8,500.00
Dues	\$ 775.00	\$ -	\$ 775.00	\$ 775.00
Website	\$ 1,000.00	\$ 137.00	\$ 3,482.00	\$ 1,000.00
Meetings/Workshops	\$ 1,500.00	\$ 1,115.39	\$ 1,225.00	\$ 2,500.00
Total Information and Education	\$ 15,275.00	\$ 3,302.39	\$ 10,582.00	\$ 12,775.00
Administration				
Insurance	\$ 2,500.00	\$ -	\$ 2,500.00	\$ 2,500.00
Donations/Subscriptions	\$ 2,000.00	\$ 1,000.00	\$ 1,250.00	\$ 2,050.00
Misc office expense	\$ 750.00	\$ -	\$ 750.00	\$ 750.00
Total Administration	\$ 5,250.00	\$ 1,000.00	\$ 4,500.00	\$ 5,300.00
Total Expenditures	\$ 178,025.00	\$ 20,981.98	\$ 106,476.79	\$ 143,075.00
Beginning Cash Balance	\$ 289,238.03	\$ 289,238.03	\$ 325,432.40	\$ 282,811.83
Ending Cash balance	\$ 222,837.03	\$ 325,432.40	\$ 282,811.83	\$ 271,760.83
Cash Balance - 5/31/2022				
Checking	\$ 171,075.48	balanced book to bank-5/31/2022		
Money Market Savings	\$ 154,356.92	balanced book to bank-5/20/2022		
Total	\$ 325,432.40			

Current Wisconsin DNR Grants for Bone Lake Management District

As of June 11, 2022

		Grant Balance on Hand
Grant: CLP Control Grant		Total Awarded: \$36,840
Grant # ACE 121418		Grant Start Date: 3/1/21/21
Purpose: 50% funding to spray 19 acres of curlyleaf pondweed for 3 treatment years. Current spray cost is \$26582 vs planned cost at \$18420		Grant End Date: 6/30/24
		Extended to Date: n/a
	Total Project Cost	\$79,746
	Grant \$ Not Yet Rcvd	\$27,830
	Grant \$ Received	\$33,110
	Grant \$ Spent	\$13,291
	Grant \$ Rvtd Not Spent	\$4,081
	BLMD Project Budget	\$36,840
	BLMD Funds Spent	\$13,291
	BLMD Project Balance	\$23,549
	Add'l Funds Required	\$6,066
Grant: Clean Boats, Clean Waters		Total Awarded: \$8,000
Grant # CICB-V-15522		Grant Start Date: 2/1/21/21
Purpose: Watercraft inspection and boater education on invasive species prevention		Grant End Date: 12/31/22
		Extended to Date: n/a
	Total Project Cost	\$10,667
	Grant \$ Not Yet Rcvd	\$6,000
	Grant \$ Received	\$2,000
	Grant \$ Spent	\$0
	Grant \$ Rvtd Not Spent	\$2,000
	BLMD Project Budget	\$2,667
	BLMD Funds Spent	\$0
	BLMD Project Balance	\$2,667
	Add'l Funds Required	\$0
Grant: Decontamination System: North Landing		Total Awarded: \$22,155
Grant # AEPF 68522		Grant Start Date: 3/1/21/21
Purpose: Installation of decontamination station at the north landing		Grant End Date: 12/31/26
25% cost share		Extended to Date: n/a
75% DNR		
DNR deprecates the value of CD3 from \$33640 to \$16820		
10% of grant will be held until the end of the grant date as all data for 4 years must be submitted		
	Total Project Cost	\$45,465
	Grant \$ Not Yet Rcvd	\$16,416
	Grant \$ Received	\$5,339
	Grant \$ Spent	\$5,339
	Grant \$ Rvtd Not Spent	\$0
	BLMD Project Budget	\$23,310
	BLMD Funds Spent	\$27,926
	BLMD Project Balance	-\$4,616
	Add'l Funds Required	\$0
Grant: Clean Boats Clean Waters		Total Awarded: \$8,000
Grant #		Grant Start Date: 2/1/21/21
Purpose: Watercraft inspection and boater education on invasive species prevention.		Grant End Date: 12/31/21
		Closed
		Extended to Date: n/a
	Total Project Cost	\$9,817
	Grant \$ Not Yet Rcvd	\$637
	Grant \$ Received	\$7,363
	Grant \$ Spent	\$7,363
	Grant \$ Rvtd Not Spent	\$0
	BLMD Project Budget	\$1,817
	BLMD Funds Spent	\$1,817
	BLMD Project Balance	\$0
	Add'l Funds Required	\$0
Grant: Marketing Native Plants and Trees		Total Awarded: \$4,254
Grant # LPL 179021		Grant Start Date: 3/1/21/21
Purpose: Engaging owners in using native plants and trees for restoration and stabilization.		Grant End Date: 12/31/22
33% cost share with DNR 67%		Extended to Date: n/a
	Total Project Cost	\$5,656
	Grant \$ Not Yet Rcvd	\$1,064
	Grant \$ Received	\$3,190
	Grant \$ Spent	\$213
	Grant \$ Rvtd Not Spent	\$0
	BLMD Project Budget	\$1,403
	BLMD Funds Spent	\$105
	BLMD Project Balance	\$1,298
	Add'l Funds Required	\$0
Grant: Shoreline Stabilization		Total Awarded: \$10,000
Grant # LPL 176921		Grant Start Date: 3/1/21/21
Purpose: Develop designs for shoreline stabilization and runoff control.		Grant End Date: 12/31/22
33% cost share with DNR 67%		Extended to Date: n/a
	Total Project Cost	\$13,300
	Grant \$ Not Yet Rcvd	\$0
	Grant \$ Received	\$7,500
	Grant \$ Spent	\$10,052
	Grant \$ Rvtd Not Spent	-\$2,552
	BLMD Project Budget	\$3,317
	BLMD Funds Spent	\$3,317
	BLMD Project Balance	\$0
	Add'l Funds Required	\$0
Grant: Aquatic Life Assessment & Mapping		Total Awarded: \$10,000
Grant # LPL 177321		Grant Start Date: 3/1/21/21
Purpose: Conduct surveys, assess, and create habitat map of aquatic life including birds, frogs, geese, macrophytes, herptiles, amphibians, zooplankton, and invertebrates.		Grant End Date: 12/31/22
		Extended to Date: n/a
	Total Project Cost	\$13,300
	Grant \$ Not Yet Rcvd	\$2,500
	Grant \$ Received	\$7,500
	Grant \$ Spent	\$9,116
	Grant \$ Rvtd Not Spent	\$884
	BLMD Project Budget	\$3,300
	BLMD Funds Spent	\$2,883
	BLMD Project Balance	\$1,117
	Add'l Funds Required	\$0
Grant: Healthy Lakes		Total Awarded: \$7,000
Grant # LPT 67721		Grant Start Date: 3/1/21/21
Purpose: 350 square feet native shoreline plantings, runoff diversion, rock infiltration, and rain gardens.		Grant End Date: 12/31/22
25% cost share with DNR 75%		Extended to Date: n/a
	Total Project Cost	\$8,750
	Grant \$ Not Yet Rcvd	\$5,250
	Grant \$ Received	\$1,750
	Grant \$ Spent	\$880
	Grant \$ Rvtd Not Spent	\$870
	BLMD Project Budget	\$1,750
	BLMD Funds Spent	\$384
	BLMD Project Balance	\$1,366
	Add'l Funds Required	\$0
Grant: Sunset Grove/Shannon Installation		Total Awarded: \$25,354
Grant # LPT 70621		Grant Start Date: 3/1/21/21
Purpose: Installation of runoff reduction project at Sunset Cove Landing/Shannon.		Grant End Date: 12/31/22
25% cost share with DNR 75%		Extended to Date: n/a
	Total Project Cost	\$33,805
	Grant \$ Not Yet Rcvd	\$19,916
	Grant \$ Received	\$6,338
	Grant \$ Spent	\$6,205
	Grant \$ Rvtd Not Spent	\$73
	BLMD Project Budget	\$8,451
	BLMD Funds Spent	\$2,088
	BLMD Project Balance	\$6,363
	Add'l Funds Required	\$0

Revised 7/12/22

Item	Priority Projects / Expenditures	From Surplus	Surplus Funds Balance
	Starting Balance		\$175,000
1	Less Cash Flow Reserve <i>Has \$25K already been removed from a starting \$200K balance?</i>	\$10,000	
	Available Surplus Funds		\$165,000
2	"Nonlapsible" Fund: Decon Station Maintenance (5 Years at \$1950/yr) <i>See below for breakdown. Start adding levy funds to this account after 2025.</i>	\$9,750	\$155,250
3	2023 South Landing Improvements		
3a	New Dock	\$10,000	
3b	<u>CD3 Decontamination System smaller one</u>	\$8,000	
	2023 South Landing Improvements Total	\$18,000	\$137,250
4	"Nonlapsible" Fund: Emergency AIS Fund (multi-year account)	\$12,250	\$125,000
5	2023 New parking area to support use of new CD3 station	\$11,000	\$114,000
6	Additional (above current levy) Curly-leaf Pondweed Control (5 Years at \$10K per year) <i>Question raised on finding an alternative to annual spraying. What is our annual levy spending for CLP control? And annual DNR portion?</i>	\$50,000	\$64,000
7	Septic Incentives (3 additional in 2023)	\$7,500	\$56,500

<i>Nonlapsible Fund: Decon Station Maintenance</i>	<i>Annual</i>
Annual data fee	\$1,050
Repairs and maintenance	\$500
Pumping sump (4 x per year)	\$400
<i>Total Decon Station Maintenance</i>	<i>\$1,950</i>